

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
April 24, 2012

The Pledge of Allegiance was recited.

The meeting was called to order by Stacy Garvey, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members."

ROLL CALL

Present:	James Canellas (arrived 8:20)	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Robert Schiffer	Maryalice Thomas
	Timothy Thomas	
	William Sullivan	

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

REORGANIZATION MOTIONS

APPENDIX

Ms. Garvey presented the results of the Annual School District Election held on Tuesday, April 17, 2012.

- A. Presentation of the Annual School District Election (unofficial count) held on Tuesday, April 17, 2012:

For Members of the Board of Education
3 three-year terms

Votes

Minutes of the April 24, 2012 Reorganization Meeting

Robert M. Schiffer	408
William Sullivan	410
Timothy Thomas	405

<u>1 two-year unexpired term</u>	<u>Votes</u>
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Peter Triolo	373
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The <u>Vote on the Budget Tax Levy:</u>	<u>Yes</u>	<u>No</u>
\$17,497,925.00	374	215

- B. Administration of the Oath of Office to Robert M. Schiffer, William Sullivan, Timothy Thomas and Peter Triolo.

ROLL CALL

Present:	James Canellas (arrived 8:20)	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Robert Schiffer	William Sullivan
	Maryalice Thomas	Timothy Thomas
	Peter Triolo	

- C. Election of Officers:

Mr. Schiffer nominated Mr. Sullivan for Board President and Ms. Criscenzo for Vice President and Mr. Formicola seconded the motion. . .
 No other nominations were put forth.

Roll Call: 6 Yes (Mr. Formicola, Mr. McCourt, Mr. Schiffer, Dr. Thomas, Mr. Thomas, Mr. Triolo).
 2 Abstain (Mr. Sullivan, Ms. Criscenzo)

Ms. Garvey turned the meeting over to Mr. Sullivan..

Mr. Sullivan thanked the Board for their continued support. Mr. Sullivan thanked Mr. Moraski for his service and welcomed Mr. Triolo. Mr. Sullivan acknowledged Mr. Schiffer thanking him for all of his years and expertise on the Board.

Mr. Schiffer thanked the Board for all their support. He also stated that he regretted that he was not able to make a statement of appreciation to Mr. Moraski for everything he has done for the school system, Board, and especially the children. Mr. Moraski will be recognized at the next meeting.

Motion – Mr. Schiffer, seconded – Mr. Formicola . . .

To approve the following block motion:

- D. Approve the appointment of Stacy C. Garvey as the Board Secretary.

- E. Approve Continuation Under "Robert's Rules of Order, Revised."
- F. Adoption of present Board policies.
- G. Approve the continuation of the present Board Committees as reflected during the 2011-2012 school year.
- H. Approve the District Affirmative Action Plan.
- I. Approve the K-12 Curricula as outlined in the Course of Study Guides, as per the attached appendix. RM-1
- J. Approve the Nursing Services Plans and Standing Orders for the 2011-2012 school year , which are attached as an appendix. RM-2
- K. Approve the annual appointment of Rosemary Ferullo as the Structured Learning Experience teacher for the CBI program in the high school.
- L. Approve the following resolution:

BE IT RESOLVED, that the Midland Park Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2012-2013 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Midland Park Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution (support material attached).

- M. Reaffirmation of Negotiated Agreements between the Board of Education and the:

1. Midland Park Education Association
2. Midland Park Administrators & Supervisors Association
3. Individual staff members:
 - a. Superintendent of Schools
 - b. School Business Administrator
 - c. Confidential Secretary to the Superintendent
 - d. Confidential Secretary to the School Business Administrator
 - e. Confidential Secretary to the Director of Curriculum, Instruction & Assessment
 - f. Supervisor of Buildings & Grounds
 - g. Computer Technician

- N. Designate the following as Depositories for School Funds for the 2012-2013 School Year:

Columbia Bank

State of New Jersey Cash Management

- O. Designate the following Tax Shelter Annuity Companies for the 2012-2013 School Year:

AXA Equitable
AIG Valic
Metropolitan Life

- P. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2012-2013 School Year:

Ameriflex

- Q. Designate the School Architect for the 2012-2013 School Year:

Solutions Architecture

- R. Designate the School Attorney for the 2012-2013 School Year:

Fogarty & Hara

- S. Designate the School Auditor for the 2012-2013 School Year:

Lerch, Vinci & Higgins, LLP

- T. Designate the School Insurance Broker for the 2012-2013 School Year:

FIRM, Inc. – Liability
Willis of New Jersey – Benefits Coordinator Consultant

- U. Designate the Indoor Air Quality consultant for the 2012-2013 School Year:

ERM, Inc.

- V. Designate the newspapers for Official Notices:

North Jersey Media Group (The Record)
The Ridgewood News (Advertised Budget)

- W. Approve the Schedule of Meetings for the 2012-2013 school year, as per the attached appendix.

- X. Approve the following appointments, effective July 1, 2012:

Affirmative Action & Title IX Officer
Qualified Purchasing Agent
Substance Awareness Coordinator

John Schembari
Stacy Garvey
Craig Rush

RM-3

Integrated Pest Management Coordinator	Joseph Carretta
Custodian of Records	Stacy Garvey
ADA Officer & 504 Committee Coordinator	Barbara Gemza
Asbestos Management & PEOSA Officer	Joseph Carretta

Y. Approve the authorization to award contracts up to a bid threshold of \$36,000 and to set the quote threshold at \$5,400.

Z. Approve the following officials to sign checks and/or contracts:

Board President
 Board Secretary
 High School Principal
 Elementary School Principal

AA. Approve the establishment of Petty Cash funds for the 2012-2013 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	Godwin School
Business Administrator's Office	Continuing Education
Midland Park High School	Child Study Team
Highland School	

BB. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6:23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

CC. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.

Annual discussion of the New Jersey School Board Member Code of Ethics

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

DD. Adopt the New Jersey School Board Member Code of Ethics, as per the attached appendix.

RM-4

The Code of Ethics was recited orally and the annual discussion of the School Board Member Code of Ethics ensued.

Roll Call: All Yes

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Sullivan, seconded – Mr. Thomas . . .

Approve the minutes of the following regularly scheduled public meetings:

March 6, 2012

March 27, 2012

Roll Call: 7 Yes (Formicola, McCourt, Schiffer, Dr. Thomas, Thomas, Criscenzo, Sullivan)
1 Abstain (Triolo)

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .

Approve the minutes of the March 20, 2012 public meeting:

Roll Call: 6 Yes (Mr. McCourt, Mr. Schiffer, Dr. Thomas, Mr. Thomas, Ms. Criscenzo, Mr. Sullivan)
2 Abstain (Mr. Formicola, Mr. Triolo)

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

On behalf of the Midland Park Board of Education I would like to thank the community for voting and passing the Budget.

Board resolutions related to hiring for the 2011-2012 and 2012-2013 school years will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

A. Personnel - (M. Cirasella)

APPENDIX

Motion – Dr. Thomas, seconded- Mr. Thomas . . .

To approve the following block motion:

1. Approve the following high school teachers for the NJASK preparation classes for Grades 7 & 8, sponsored by the Midland Park Continuing Education program (support material attached):

Maureen Kelley, English

Ethan Grubman, Math

2. Approve the following addition to the list of Advisors to Activities and Clubs at the high school for the 2012-2013 school year:

	<u>Stipend</u>
Kimberly Ackerson-Baez Color Guard Advisor	\$432

3. Approve the Employment Agreement between Edward Salvi and the Midland Park Board of Education, which is attached as an appendix. P-1

4. Approve Anne Smolen, substitute teacher, as the maternity leave replacement for Stephanie Greenberg, elementary school teacher. She will be paid at the approved rate, effective May 7, 2012 through October 31, 2012.

5. Approve the following changes to the list of Coaches at the high school for the 2011-2012 school year (support material attached):

Delete:	Steven Ferro	Head Varsity Soccer Coach
Add:	Sean Leonard	Volunteer Boys Tennis Coach

6. Approve the appointment of Joseph Naples as the Head Custodian at Highland School. He will be paid a stipend of \$1,867, prorated effective May 1, 2012 through June 30, 2012.

7. Approve the following addition to the list of substitute workers for the 2011-2012 school year:

Ruth Sekel Substitute Instructional Aide

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

- S-1. Approve the appointment of Denise Connolly as an Aide for a high school special education student for the following chorus events. She will be paid at the approved rate of \$20 per hour, as per Schedule D of the MPEA Agreement:

May 1, 2012, 7:30 p.m. to approximately 9:00 p.m.

May 3, 2012, 7:00 p.m. to approximately 9:00 p.m.

Roll Call: All Yes

- B. Finance Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2012, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our

knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

2. Approve the following block motion:
 - a. March 2012 cafeteria claims in the amount of \$47,558.68.
 - b. March 2012 Midland Park Continuing Education claims in the amount of \$35,194.30.
 - c. April 2012 claims in the amount of \$461,123.35.
3. Approve the March 2012 direct pays in the amount of \$695,831.06.
4. Approve the following block motion:
 - a. Second March 2012 payroll in the amount of \$489,100.21.
 - b. First April 2012 payroll in the amount of \$563,393.84.

Mr. Canellas arrived at 8:20

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

To approve the following block motion:

5. Approve the transfers between accounts for the period March 1 – 31, 2012, which are attached as an appendix. F-1
6. Approve the financial reports of the Board Secretary for the period March 1 – 31, 2012, which are attached as an appendix. F-2

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

7. Approve New Jersey State Contract #A78763/16 for the purchase of a 2012 Chevrolet Tahoe.

Mr. Formicola questioned how the Tahoe will be used. Ms. Garvey explained that it will be used as a transportation and maintenance vehicle.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

8. Approve the extension of the Access Agreement with Lightpath – NJ, Inc., effective May 1, 2012 through April 30, 2015.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Mc. Court . . .

9. Approve the purchase of Electric Generation Service through the Alliance for Competitive Energy Services (ACES) between the Midland Park Board of Education and Reliant Energy Northeast L.L.C. for the common area street lights and Champion Energy Services, L.L.C. for Godwin School, Highland School and Midland Park High School, effective May 2012 through May 2013, which is attached as an appendix.

Ms. Garvey explained participation with ACES and the Bidding Process. In addition, that the 2012-2013 bid is 2 cents /kwh less than 2011-12.

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

10. Approve the Varsity Baseball and Varsity Softball teams scheduled game at Newark Bears Stadium on May 12, 2012 against Hawthorne Christian Academy, at a cost of \$990.00 (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

11. Approve the appropriation of Extraordinary Aid in the amount of \$120,431 and TPAF Wage Freeze Grant in the amount of \$22,222 to the following account lines:

11-190-100-640-03-11	HS Mathematics Textbooks	\$46,500
11-190-100-610-00-35	Replacement of HS Computers	\$42,000
11-190-100-610-02-11	Completion of K-6 Math Series	\$45,000
11-190-100-610-02-05	On-line component for Journey's Reading Program, K-5	\$ 9,153

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

12. Approve the recommendation for the reimbursement to the Municipal Alliance, in the sum of \$660.00 towards the Municipal Alliance Summer Program hours for Craig Rush, Student Assistance Counselor, during July and August (support material attached).

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

1. Approve the proposed overnight trip for Take Action Drug and Alcohol Prevention Club Leadership and Prevention Conference at Camp Nyoda Hills, Oak Ridge, NJ from August 20 – 22, 2012 (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .

To approve the following block motion:

- 2. Approve the following staff member requesting workshop attendance, as follows (support material attached):

Name	Workshop	Date	Amount	Location
Stacy Garvey	NJASBO Annual Conference	June 6-8, 2012	\$626.96	Atlantic City, NJ

- 3. Approve the Holiday schedule for 12-month personnel for the 2012-2013 school year, which is attached as an appendix.

C-1

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .

- 4. Approve the recommendation of the Director of Special Services for the placement of one high school student on home instruction at the High Focus Center (Outpatient program), effective retroactive from March 30, 2012 through an estimated date of completion of May 25, 2012.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .

- 5. Approve the submission of the application for the EE4NJ Pilot Program Co Hort-2 to the NJ Department of Education in the amount of \$61,768 (support material available).

Roll Call: All Yes

D. Policy Committee – (B. McCourt, Chairperson)

Motion – Mr. McCourt, seconded – Dr. Thomas . . .

Approve the first reading of the following new/revised policies and regulations, which are attached as an appendix:

Residency Requirement for Person Holding School District Office, Employment or Position (new)	Policy Section 1631	<u>PB-1</u>
Pupil Discipline/Code of Conduct (revised)	Policy & Regulation Section 5600	<u>PB-2</u>
Home Schooling and Equivalent Education Outside The Schools (revised)	Policy & Regulation Section 9270	<u>PB-3</u>

Roll Call: All Yes

E. Legislative Committee – (T. Thomas, Chairperson)

No Report

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

The following items were reported as work completed:

High School:

New lock installed on trainer's door.
Painting door frames (green)
Painting corridor cover base (black)
Prep work on fields for spring sports
Split lighting load at computer lab in the Media Center
Filled holes by varsity baseball back stop
Split lighting in conference room
Main hall performed above ceiling electrical repairs
Bleacher floor board repairs
Replaced door in server room
Painted 3 bathrooms
Painted cafeteria complete
Painted room 16 complete
Upgraded electric in server room
Grass cutting and field work
Re-secured door frame kitchen door

Highland School:

Room 18 prep for electric and mounted projector
Smart boards installed in rooms 5, 9
Repaired fence
Replaced entrance key pad
Painted walls in gym
Painted basement hallway walls
Sound fields installed in two classrooms
Repaired flush valve and spud in girls bathroom toilet
Anchored/re-secured shelving in six rooms.

Godwin:

Smart boards installed
Prep for classrooms with electric for ceiling mounted projectors room 5, 20, 25.
Mounted platforms in rooms 3, 5, 21 and 22, installed outlets
Prep for classrooms with electric for ceiling mounted projectors 1, 6, and 7
Installed new 220 electric room 9
NOTE: Many other small work orders completed as per School Dude
WASHED AND WAXED FLOORS OVER THE BREAK IN ALL THREE BUILDINGS
Contractor—Fire alarm strobe installed in MPHS band room. Fire alarm control panel replaced at Highland.

G. Negotiations Committee - (, Chairperson)

No Report.

H. Public Relations Committee – (R. Formicola, Chairperson)

No Report.

I. Personnel Committee – (M. Thomas, Chairperson)

There was a scheduled meeting earlier tonight and notes will be forthcoming.

J. Liaison Committee – (T. Thomas, Chairperson)

High School PTA

No Report.

Elementary School PTA

No Report.

Booster Club

No Report.

Performing Arts Parents

No Report.

Special Education

No Report.

Education Foundation

No Report.

Board of Recreation

No Report.

Continuing Education Program

No Report.

Student Representative to the Board – (A. Dravis-Stark)

Students have asked if snow days will be taken off the calendar since they were not used during the school year. Dr. Cirasella responded that the topic will be addressed and a resolution will be on the May 8th, 2012 agenda which will shorten the school year.

K. Old Business

There wasn't any old business to discuss, at this time.

L. New Business

Motion – Mr. Schiffer, seconded – Mr. Formicola . . .

To go into closed session before the meeting of May 8, 2012, for the purpose of discussing personnel and confidential Association matters.

Roll Call: All Yes

Open to the Public

Mr. Schiffer invited the public to address the Board.

No one chose to address the Board.

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary