

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
October 18, 2011

The Pledge of Allegiance was recited.

The meeting was called to order by Robert Schiffer, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Raymond Moraski	William Sullivan
	Maryalice Thomas	Timothy Thomas
	Robert Schiffer	

OTHERS PRESENT

Staff: Stacy Garvey, Business Administrator/Board Secretary
Excused: Dr. Marie Cirasella, Superintendent of Schools

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Moraski, seconded – Mr. Sullivan . . .

Approve the minutes of the following regularly scheduled public meetings:

September 6, 2011

September 20, 2011

Roll Call: All Yes

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Mr. Schiffer commented on the following items:

Due to the passing of Dr. Cirasella's father, the 2010-2011 District Assessment Profile presentation will be postponed tonight.

Reviewed the new format for Board meetings.

Convention information

The meeting occurred with the Mayor and the Council Liaison. The topics which were discussed included:

Recreation basketball program

Grants for "Safe Path to Schools" & SRO

Possible dollars for upgrades to fields

Broadcasting students to possibly tape the public meetings and air them on MPTV.

Open to the Public:

To discuss action items on the Agenda.

No items were brought before the Board.

Board resolutions related to hiring for the 2011-2012 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (Dr. Thomas)

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve a paid maternity leave for Caline Treger, .3 French teacher in the elementary schools, effective December 12, 2011 through January 16, 2012 and an unpaid leave of absence in accordance with the New Jersey Family Leave Act, effective January 17, 2012 through March 16, 2012 (support material attached).
2. Approve the adjustment in the appointment of Stacie Millman as the high school Anti-Bullying Specialist at a salary of \$500 to the Anti-Bullying Specialist for Grades 10-12 at a salary of \$250 for the 2011-2012 school year.
3. Approve the appointment of Tara Tashjian as the Anti-Bullying Specialist for Grades 7-9 at a salary of \$250 for the 2011-2012 school year.
4. Approve the appointment of Andrew Anderson as the ELA Coach for the district for the 2011-2012 school year. He will be paid a salary of \$2500.

5. Approve the following addition to the list of advisors to activities and clubs at the high school for the 2011-2012 school year:

Add: Hayley Barton Artists in Action Advisor Stipend
\$837 prorated

6. Approve the following addition to the list of advisors to activities and clubs at the elementary schools for the 2011-2012 school year:

Add: Carole Steel I&RS Team Member Stipend
\$837

7. Approve the following additions to the list of substitute teachers for the 2011-2012 school year (support material attached):

- * Kristen Danubio
- * Marie Idone
- (s) Ashley Louis
- (s) Martha Lovett (previously on list)
- (s) Barbara Reynolds
- + (s) **Teresa Smith**

* = NJ certification
(s) = County Substitute Certificate

8. Approve the following co-advisors for the Midland Park Continuing Education program (support material attached):

- David Hershberger – Winter Ski Program co-advisor
- + - **Hunter Mountain Ski Resort day trip co-advisor**
- Jeffrey Peters - Winter Ski Program co-advisor
- + - **Hunter Mountain Ski Resort day trip co-advisor**

+9. Approve the job description for the Director of Curriculum, Instruction & Assessment, which is attached as an appendix. P-1

+10. Approve the additional hours for Irene Keller, Building Aide in the high school to monitor the middle school hallway before school, from 5 hours per day to 5 ½ hours per day, effective retroactive from September 6, 2011 through October 31, 2011.

+11. Approve the appointment of Rachel Anders as the Coordinator for the Teacher's Convention Mini Camp, sponsored by the Midland Park Continuing Education program. The Mini Camp will be held on November 10 and 11, 2011 at the high school (support material attached).

+12. Approve the appointment of the following Aides for the Teacher's Convention Mini Camp sponsored by the Midland Park Continuing Education program (support material attached):

Joel Clark
Tim Clark
Christina Thompson

- +13. **Approve the appointment of the following alternate Aides for the After School Child Care program and the Teachers' Convention Mini Camp, sponsored by the Midland Park Continuing Education program (support material attached):**

**Brittany Messina
Matthew Norton**

Roll Call: All Yes

B. Finance Committee – (W. Sullivan, Chairperson)

APPENDIX

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of September 30, 2011, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

a. July 2011 Continuing Education claims in the amount of \$19,160.47.

b. August 2011 Continuing Education claims in the amount of \$35,622.98.

- + c. **September 2011 Continuing Education claims in the amount of \$36,496.25.**

3. Approve the following block motion:

a. September 2011 cafeteria claims in the amount of \$6,121.14.

b. September 2011 direct pays in the amount of \$77,423.21.

c. October 2011 claims in the amount of \$807,249.21.

4. Approve the following block motion:

a. Second September 2011 payroll in the amount of \$476,963.83.

b. First October 2011 payroll in the amount of \$553,951.52.

5. Approve the transfers between accounts, according to prescribed accounting procedures for the period September 1, 2011 through September 30, 2011, which are attached as an appendix. F-1

6. Approve Educational Enterprises/Sound Solutions to provide Audiology Services and Cart notes as needed for two high school special education students for the 2011-2012 school year.
7. Approve the high school gymnasium lighting project at a cost not to exceed \$25,000.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

+8. Approve the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Midland Park Public Schools are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Midland Park Public Schools hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Midland Park in compliance with Department of Education requirements.

F-2

Roll Call: All Yes

Mr. Schiffer asked if the Audit was complete. Ms. Garvey answered that there was a problem with the fixed asset report that the auditors use for their report. The issue was solved today and the auditors will move ahead with completing the report.

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Mr. Moraski . . .

To approve the following block motion:

1. Approve the appointment of Maureen Roberts as a member of the School Safety Team at the high school for the 2011-2012 school year.
2. Approve the list of MPPEF approved grants for the 2011-2012 school year, which is attached as an appendix.
3. Approve the following program for the Midland Park Continuing Education program:

Winter Ski Program (Ski Club)

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Mr. Moraski . . .

+4. Approve the following day trip for the Midland Park Continuing Education program

(support material attached):

Hunter Mountain Ski Resort

Roll Call: All Yes

D. Policy Committee – (B. McCourt, Chairperson)

Motion – Mr. McCourt, seconded –Dr. Thomas . . .

Approve the second reading of the following new/revised policies and regulations:

Superintendent’s Duties	Policy Section 1230
School-Level Planning	Policy Section 1522
Certification of Tenure Charges	Regulation Section 3144
Use of Physical Restraint	Policy & Regulation Section 5561
Tuition Income	Policy Section 6150
Budget Preparation	Policy Section 6220
Financial Reports	Policy Section 6820
Employment of Substitute Teachers	Policy Section 3125.2
Board Member Orientation and Training	Bylaws Section 0144
Pupil Suicide Prevention	Policy Section 5350

Roll Call: All Yes

E. Legislative Committee – (T. Thomas, Chairperson)

New Jersey is looking at opting out of NCLB.

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

Due to an emergency situation the committee met tonight to discuss roof conditions at the high school. It is the opinion of the Architect/Engineer that section needs to be repaired. At this point estimates are being secured and will report back to the Board, but moving ahead with project & report.

The following items were repaired/replaced/installed:

Upgraded light outside the band room at Midland Park High School

Installed electric at all classrooms that are next in line for the next round of inter-write boards.

Patched roof at MPHS over the copy room, library, and band room.

Replaced lock on woman's faculty bathroom at MPHS
Repaired dishwasher at MPHS kitchen
Patched driveway at front of MPHS
Continue painting trim at Highland 1st floor hallway
Repaired all exterior doors at Highland School
Repaired leaking condensate tank at Godwin School
Repaired light over main entrance at Godwin School

G. Negotiations Committee - (R. Moraski, Chairperson)

Meeting with the Administrators' and we will have more information for the Board during the next closed session.

H. Public Relations Committee – (R. Formicola, Chairperson)

All information on new staff members have been given to Dr. Cirasella. Updates to website will occur possibly next week.

I. Personnel Committee – (M. Thomas, Chairperson)

No Report.

J. Liaison Committee – (T. Thomas, Chairperson)

High School PTA

No Report.

Elementary School PTA

The following items were reported on:

Successful Harvest Fest
Successful Pumpkin Sale
Elementary Book Fair this week
Trick or Treat

Booster Club

The following items were discussed:

Fall Sports are well underway
YMCA of Greater Bergen County is hosting a dinner on November 22 honoring, among others, MPHS Student Athletes Mel Lewis and Kaleb Zuidema. Boosters have taken a Full Page ad in the Journal for that evening's event, held at Mahwah Sheraton.
E-Blast for Friday night's football game, Seniors Night, was sent out for Friday the 14th.
Will promote through E-Blast the football game at Pompton Lakes (#15 rated in the Record)
This Saturday, 10/22, and for Bergen County Volleyball Tournament this coming

weekend.

The Gym Padding project is moving. Received 3 quotes for the project. Hope to be in position to place an order by next week.

Mr. Nick Acito's name added to Ed Salvi Banner. The Booster's are looking to update Track board for the Pole Vault Relay. Old banners are being categorized and sold, effort by Tom Thomas and his son Jake.

The Boosters Webpage has been recently upgraded, thanks to Carole Treta for her prompt assistance.

The next meeting is Wednesday, November 9th, at 7:30 p.m.

Performing Arts Parents

No Report.

Special Education

No Report.

Education Foundation

No Report

Board of Recreation

No Report

Continuing Education Program

No Report

Student Representative to the Board – (A. Dravis-Stark)

No Report

K. Old Business

Pavers are in at Godwin School for the Carlisle Reading Garden.
There was some discussion regarding Board member fingerprinting.

L. New Business

Motion – Dr. Thomas, seconded – Mr. Formicola . . .

To go into closed session before the meeting of November 1, 2011, for the purpose of discussing personnel, HIB incidences and administrator's negotiations.

Roll Call: All Yes

Open to the Public

Mr. Schiffer invited the public to address the Board.
No one chose to speak.

Motion – Ms. Criscenzo, seconded – Mr. Formicola . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary