

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
June 19, 2012

The Pledge of Allegiance was recited.

The meeting was called to order by William Sullivan, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Robert Schiffer
	Maryalice Thomas	Timothy Thomas

William Sullivan

Excused:	Brian McCourt
	Peter Triolo

OTHERS PRESENT

Staff:	Marie Cirasella, Superintendent of Schools
	Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

Approve the minutes of the following regularly scheduled public meetings held on:

May 8, 2012

May 22, 2012

Roll Call: All Yes

PRESIDENT'S REPORT

Mission Statement:

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Mr. Sullivan complimented the Buildings and Grounds staff on all the work they did for the Graduation Ceremony.

Dues for School Boards Association will be frozen for 2012-13.

SUPERINTENDENT'S REPORT

1. Report on the Electronic Violence & Vandalism Reporting System (EVVRS) (support material attached)
2. **Public Reporting of Harassment, Intimidation & Bullying (HIB) Data – January 1, 2012 through June 30, 2012**
3. **Report on revised GPA proposal by Dr. Schembari and Mr. Capuano (support material attached)**
4. This motion a, b, and c was tabled until the June 26th meeting

Open to the Public:

To discuss action items on the Agenda.

No one chose to speak.

Board resolutions related to hiring for the 2012-2013 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

APPENDIX

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

Approve the following block motion:

Approve the appointment of the following part-time custodians. They will be paid at the approved hourly rate, effective July 1, 2012 through August 31, 2012:

Peter Hemans
Connor McGlade
Andrew Tucci

2. Approve the appointment of the following summer bus drivers. They will be paid at the approved hourly rate, effective July 1, 2012 through August 30, 2012:

Sam Schaper
Margaret Soto
Ralph Votto
Tom Quinn - Sub Bus Driver

3. Approve the appointment of the following part-time summer Bus Aides. They will be paid at the approved hourly rate, effective July 1, 2012 through August 15, 2012:

Alberta Dykstra
Michael Koeller
Laura Vierheilig
William Williams – Alternate

4. Approve the appointment of the following summer substitute custodians. They will be paid at the approved hourly rate, effective July 1, 2012 through August 30, 2012:

Winston Freckleton
Robert Martins
Andrew Tucci

5. Approve the reappointment of Daniel Pouch as a full-time 1-1 aide in the high school for the 2012-2013 school year. He will be paid a salary of \$24,839 (Category V, Step 2 on the Secretarial/Instructional Aide salary guide).

6. Approve the following Aides for the Summer Volleyball Camp for Middle School Girls (Grades 6-8) sponsored by the Midland Park Continuing Education program, effective July 10, 2012 for six weeks from 4:00 – 6:00 p.m. (support material attached):

Karli Damiano
Melissa Terpstra

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

7. **Approve the appointment of Barbara Gemza as the Interim Director of Special Services and the Employment Agreement between Mrs. Gemza and the Midland Park Board of Education, effective July 1, 2012 through June 30, 2013, which is attached as an appendix. A-1**
8. **Approve the appointment of Edward Salvi as the substitute Athletic Director and the Employment Agreement between Mr. Salvi and the Midland Park Board of Education, effective July 1, 2012 through June 30, 2013, which is attached as an appendix. A-2**
9. **Approve the employment contract for Stacy Garvey, School Business Administrator for the 2012-2013 school year (upon approval of the County Superintendent of Schools), which is attached as an appendix: A-3**

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To approve the following block motion:

10. **Approve the summer hours for Christina Gouraige, Social Worker for the district. She will work up to 8 hours per week and will be paid at the rate of \$55 per hour, as per Schedule D of the MPEA contract.**
11. **Approve the summer hours for Karen Corcoran, Certified School Nurse, to provide services for the physical examinations for the athletic teams on the following days:**

August 13, 14, 15, 2012 (8 hours per day)
August 16 & 17, 2012 (1/2 day)
12. **Approve the following changes to the list of Fall Coaches at the high school for the 2012-2013 school year (support material attached):**

			<u>Stipend</u>
Delete:	Michele Moat	Cheerleading Advisor	
Add:	Allison Ruta	Head Girls Soccer Coach	\$5,443

Roll Call: All Yes

13. This motion was pulled.

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

14. **Approve a paid maternity leave for Danielle Kirsch, elementary school teacher, effective September 17, 2012 through October 12, 2012; a paid child care leave effective October 15, 2012 through November 9, 2012; an unpaid leave of absence as per the New Jersey Family Leave Act, effective November 10, 2012 through February 9, 2013 and an unpaid leave under the Child Rearing Act, effective February 10, 2013 through March 10, 2013 (support material attached).**
15. **Approve a paid maternity leave for Susana Caldelas, Spanish teacher at the high school, effective October 15, 2012 through November 9, 2012; a paid child care leave, effective November 12, 2012 through December 7, 2012; an unpaid leave of absence as per the New Jersey Family Leave Act, effective December 10, 2012 through March 15, 2013 and an unpaid leave effective March 18, 2013 through April 5, 2013 (support material attached).**
16. **Approve .2 of a sixth period teaching assignment for Nancy DeRitter, Science teacher at the high school for an additional lab period. She will be paid a salary of \$1,450 for the 2012-2013 school year.**
17. **Approve .4 of a sixth period teaching assignment for Lori Menken, Science teacher at the high school for two additional lab periods. She will be paid a salary of \$2,332 for the 2012-2013 school year.**

18. Approve a sixth period teaching assignment for Brian Ersalesi, English teacher at the high school, for the 21st Century Media Impact class. He will be paid a salary of \$6,650 for the 2012-2013 school year.

19. Approve the following Aides for two high school special education students during all marching band events. They will be paid at the approved hourly rate as per Schedule D of the MPEA contract during the 2012-2013 school year:

Denise Connelly

Tarra Matway

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

AS-1. Accept the resignation of Sarah Hunter, choral teacher in the elementary schools, effective June 30, 2012 (support material attached).

Roll Call: All Yes

B. Finance Committee – (R. Schiffer, Chairperson)

APPENDIX

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of May 31, 2012, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the May 2012 direct pays in the amount of \$78,278.46.

3. Approve the following block motion:

a. May 2012 Cafeteria claims in the amount of \$32,721.69.

b. May 2012 Midland Park Continuing Education claims in the amount of \$62,486.68.

c. June 2012 claims in the amount of \$238,318.20.

4. Approve the following block motion:

a. Second May 2012 payroll in the amount of \$495,883.40.

b. First June 2012 payroll in the amount of \$593,762.20.

5. Approve the transfers between accounts for the period May 1 – 31, 2012, which are attached as an appendix. F-1
6. Approve the financial reports of the Board Secretary for the period May 1 – 31, 2012, which is attached as an appendix. F-2
7. Approve the Bergen County Technical Schools Educational Enterprises proposal for the Transition Program for the 2012-2013 school year at the high school in the amount of \$14,553.00.
8. Approve the Bergen County Special Services contract for services required under Chapter 192 and 193 of the Laws of 1977 for the 2012-2013 school year, pursuant to N.J.S.A. 18A 467A-7(support material attached).
9. Approve the renewal of Horizon Blue Cross Blue Shield of New Jersey as the dental provider with a 0% increase, effective July 1, 2012 through June 30, 2014.
10. Approve the following resolution (support material attached):

BE IT RESOLVED, that the Pomptonian, Inc. (Food Service Management Company) is hereby awarded the renewal of the food service management contract for the 2012-2013 school year, as follows:

The FSMC shall receive, in addition to the cost of operation, an administrative/ management fee of \$.0927 per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0927 will be multiplied by total meals.

11. Approve the 2012-2013 Cafeteria Prices, which are attached as an appendix. F-3
12. Approve the extension of School Registration and Participation Agreement with MSG Varsity Network LLC, effective July 1, 2012 through June 30, 2013 (support material attached).

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

13. **Authorize the Business Administrator to cancel outstanding checks in the various school accounts in accordance with the Auditor’s recommendations, which is attached as an appendix.** F-4

14. **Approve the appointment of Franny Renshaw as a School Behavior Consultant to provide school behavior consultation services for the 2012 Extended School Year, as follows:**

Preschool Behavior Consultation: up to 2 hrs./wk. for 4 wks. @ \$100/hr. for a cost of \$800

Self-Contained Class Behavior Consultation: up to 2 hrs./wk. for 4 wks. @ \$100/hr. for a cost of \$800

High School Class Behavior Consultation: up to 2 hrs./wk. for 4 wks. @ \$100/hr. for a cost of \$800

15. **Approve the appointment of Rickard Rehabilitation Services, Inc. to provide Occupational Therapy services for the 2012 Extended School Year.**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

16. **Approve the appointment of Stacy Garvey with the designation of Public Agency Compliance Officer for the 2012-2013 school year (support material attached).**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

To approve the following block motion:

17. **Approve the purchase of the following items:**

Plow for pick-up truck	\$ 3,800
Dump trailer	\$ 4,000
Student Software program:	
Powerschool	\$21,407

Ms. Criscenzo asked why administration chose Powerschool. Dr. Cirasella answered that administration felt that the program gave the district what we needed at an economical price.

18. **Approve the resolution for the transfer of the current year surplus to the Capital Reserve Account, which is attached as an appendix: F-5**

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

19. **Approve the list of scholarships for the 2011-12 school year, which is attached as an appendix. F-6**

Mr. Sullivan asked why not all of the scholarships have to be approved. Ms. Garvey explained that the Board only had to approve those scholarships that run through district accounts.

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

Approve the following block motion:

1. Approve the proposal for the name change for the Gay-Straight Alliance to Spectrum for the 2012-2013 school year (support material attached).
2. Approve the following staff members requesting workshop attendance (support material attached):

Name	Workshop	Location	Cost	Date
Ethan Grubman	Advanced Placement Summer Institute for Teachers in Statistics	Madison, NJ	\$940.48	July 30 – August 3, 2012
Karen Corcoran	Annual AAP/NJ School Health Conference	Somerset, NJ	\$205.07	Oct. 17, 2012

3. Approve the revised High School elective: 21st Century Media Impact (support material attached).
4. Approve the revision of the 4.0 Grade Point Average scale.
5. Approve the following extended programs for Midland Park Continuing Education which are offered evenings during July and August at the high school (support material attached):

<u>Course</u>	<u>Instructor</u>
Italian	Vincent Traina
Oil Painting	Susan Marlett
Pilates	Denise Swan
Sewing Beginner/Advanced	Karen Skoglund
Total Body Toning	Faith Grohman
Yoga Beginner & Intermediate	Gloria Smiley
Zumba Fitness	Silvia Acosta

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

6. **Approve the recommendation of the Interim Director of Special Services for the placement of one elementary school special education student to attend The Social Club summer program at the Sicomac School, Wyckoff, NJ from July 9 – 20, 2012.**

D. Policy Committee – (T. Thomas, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

1. Approve the first reading of the following revised policies and regulations, which are attached as an appendix:

Right of Privacy – Teaching Staff Members	Policy Section 3324	<u>PB-1</u>
Anticipated Disability	Policy Section 3435	<u>PB-2</u>
Right of Privacy – Support Staff Members	Policy Section 4324	<u>PB-3</u>
Use of Facilities	Policy Section 7510	<u>PB-4</u>

Mr. Canellas recommended wording for the Policy 7510 for non-approved use of facilities and possible consequences. Policy will go back to the Policy Committee.

Roll Call: All Yes

Legislative Committee – (P. Triolo, Chairperson)

Legislation in the Senate has placed a moratorium on virtual charter schools.

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

Motion – Mr. Canellas, seconded – Mr. Schiffer . . .

Approve Midland Park’s School Bus Emergency Evacuation Drill Reports on the following dates and locations (**support material attached**):

- 3/13/12 at 8:40 a.m. at ECLC, Ho-Ho-Kus, NJ
- 5/17/12 at 7:58 a.m. at MPHS, Midland Park, NJ
- 5/24/12 at 9:50 a.m. at MPHS, Midland Park, NJ
- 6/05/12 at 8:50 a.m. at Colonial Road School, Franklin Lakes, NJ
- 6/05/12 at 8:35 a.m. at Windsor Learning Center, Pompton Lakes, NJ

Roll Call: All Yes

Mr. Canellas complemented Buildings and Grounds personnel and Administration for hard work in getting everything organized for graduation and how nice the stadium/bleachers looked.

The committee met tonight to review the information obtained from the survey and the community meetings – bringing some of the suggestions to the architect for review.

G. Negotiations Committee - (B. McCourt, Chairperson)

The Committee met tonight and notes will follow.

H. Public Relations Committee – (R. Formicola, Chairperson)

No Report.

I. Personnel Committee – (M. Thomas, Chairperson)

No Report.

J. Liaison Committee

High School PTA - (S. Criscenzo)

No Report.

Elementary School PTA- (P.Triolo)

No Report.

Booster Club – (R. Formicola)

Journal is being worked on and will be delivered shortly.

Performing Arts Parents – (M. Thomas)

No Report.

Special Education – (W. Sullivan)

No Report.

Education Foundation – (J. Canellas)

No Report.

Board of Recreation – (T. Thomas)

Olympic Day was a huge success.

Continuing Education Program – (R. Schiffer)

No Report.

Student Representative to the Board – (H. DeKnight)

No Report

K. Old Business

The following items were discussed:

- a. Mr. Formicola questioned the status of setting up a slab for the Band Trailer.
Ms. Garvey replied that we are waiting to hear from donator
- b. Dr. Thomas commented that she received a book from the Holocaust trip. She wanted everyone to know that she felt it was a great presentation and trip.

L. New Business

Mr. Formicola commented on a new program at Highland School through which a student wrote a book- felt it is a fantastic program.

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To go into closed session before the meeting of July 17, 2012, for the purpose of personnel, negotiations and confidential student and association matters.

Roll Call: All Yes

Open to the Public

Mr. Sullivan invited the public to address the Board

No one chose to speak.

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8: 45 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary