

0MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
January 17, 2012

The Pledge of Allegiance was recited.

The meeting was called to order by Robert Schiffer, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Raymond Moraski	William Sullivan
	Maryalice Thomas	Timothy Thomas
	Robert Schiffer	

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Dr. Thomas, seconded – Mr. Moraski
Approve the minutes of the following regularly scheduled public meetings held on
December 6, 2011

Roll Call: 8 Yes (Canellas, Criscenzo, Formicola, Moraski, M. Thomas, T. Thomas,
Sullivan and Schiffer)
1 Abstain (McCourt)

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .
Approve the minutes of December 20, 2011

Roll Call: All Yes

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

The following items were mentioned:

- a. The Winter concert
- b. Pack the House Nights

Open to the Public:

No one chose to speak at this time.

To discuss action items on the Agenda.

Board resolutions related to hiring for the 2011-2012 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

1. Approve the increase in salary for the following elementary school teachers, effective February 1, 2012 through June 30, 2012:

Nicole Heid (.5)	- MA 7 (\$26,766) to MA+7 (\$29,760)
David Hershberger*	- MA 6 (\$51,531) to MA+6 (\$57,421)
Danielle Kirsch*	- MA 5 (\$50,258) to MA+5 (\$56,053)
Savannah LaPoma (.6)	- BA 2 (\$25,514) to MA 2 (\$28,639.20)

***(salary guide move contingent upon receipt of official transcripts, reflecting a grade of "B" or better)**

2. Approve the following additions to the list of substitute teachers for the 2011-2012 school year:

(s) Bethel Borgeson
* Michaelyn Plavier
+(s) **Mary Shabo**
+(s) **Thomas Walker**

(s) = County Substitute certificate
* = NJ Standard certificate

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

- +3. **Accept the resignation of Tricia Woodhead as a Learning Disabilities/Teacher Consultant for the district, effective March 9, 2012 (support material attached).**

Roll Call: All Yes

Motion – Dr. Thomas, Ms. Criscenzo . . .

- +4. **Approve the revised start date for Joseph Carretta, Supervisor of Buildings & Grounds, from February 1, 2012 to January 18, 2012.**

- +5. **Approve the following substitute Aides for the Midland Park Continuing Education Before and After School Child Care programs:**

Eileen Brown - Before Care substitute
Suzanne Esposito - After Care Homework substitute

- +6. **Approve the retroactive appointment of Andrew Tucci as a Bus Aide. He will be paid at the approved rate of \$13 per hour, effective September 6, 2011 through June 20, 2012.**

- +7. **Approve the appointment of Marilyn Utz as a Bus Aide. She will be paid at the approved rate of \$13 per hour, effective February 1, 2012 through June 20, 2012.**

- +8. **Approve the following addition to the list of substitute workers for the 2011-2012 school year:**

Samaha Mussad Substitute Instructional Aide

Roll Call: All Yes

- B. Finance Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of December 31, 2011, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Motion – Mr. Sullivan, seconded – Mr. McCourt. . .

2. Approve the following block motion:

- a. Second December 2011 payroll in the amount of \$492,101.77
 - b. Supplemental December 2011 payroll in the amount of \$2,455.98.
 - c. First January 2012 payroll in the amount of \$530,222.35.
3. Approve the following block motion:
- a. December 2011 Midland Park Continuing Education claims in the amount of \$47,786.27.
 - b. December 2011 cafeteria claims in the amount of \$44,878.32.
 - c. January 2012 claims in the amount of \$252,241.76.
4. Approve the December 2011 direct pays in the amount of \$265,291.85.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

5. Approve the financial reports of the Board Secretary for the period December 1, 2011 through December 31, 2011, which are attached as an appendix. F-1

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

1. Approve the proposed Holocaust Education Program Study Tour from March 24 - April 7, 2012.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To approve the following block motion:

- +2. **Approve the recommendation of the Director of Special Services for the bed side instruction of a high school special education student, effective retroactive from November 21, 2011 through February 3, 2012.**

- +3. **Approve the recommendation of the Director of Special Services for bed side instruction of a high school special education student in Four Winds Hospital, Katonah, NY, effective retroactive from December 19, 2011 through December 21, 2011.**

Roll Call: All Yes

D. Policy Committee – (B. McCourt, Chairperson)

Motion – Mr. McCourt, seconded – Dr. Thomas . . .

Approve the first reading of the following new/revised policies and regulations, as per the attached appendices:

Recording Board Meetings (revised)	Bylaws Section 0168	<u>PB-1</u>
Dating Violence at School (new)	Policy & Regulation Section 5519	<u>PB-2</u>
Emergency Contracts (revised)	Policy Section 6424	<u>PB-3</u>
Tuition Assistance (new)	Policy Section 6472	<u>PB-4</u>
School Nutrition (revised)	Policy Section 8505	<u>PB-5</u>
School Volunteers (revised)	Policy Section 9180	<u>PB-6</u>
Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (revised)	Policy Section 9181	<u>PB-7</u>

Mr. Thomas questioned whether or not the fingerprinting process was necessary for school volunteers?

Mr. Schiffer answered only the coaches.

Mr. Thomas commented that the Board had to undergo the fingerprinting process.

Mr. McCourt commented that to make a volunteer who comes in once in a while pay for fingerprinting is asking a lot.

Mr. Canellas questioned whether they are left alone with the students.

Dr. Cirasella responded no they are not alone with the students.

Mr. Canellas asked if co-curriculum /sports have to be Board approved. Mr. Schiffer answered no.

The Board discussed further and decided to change the policy to reflect having to have a sub certificate in order to be a volunteer coach.

Mr. Schiffer asked for clarification on the in-school policy on dating violence. Dr. Cirasella explained that it is a mandated policy and what the district responsibilities are.

Roll Call: All Yes

E. Legislative Committee – (T. Thomas, Chairperson)

The following items were discussed/commented on:

- a. The Governor signed legislation to allow moving the election and to eliminate a budget vote if within cap.
- b. A complaint has been filed – HIB Policy is overreaching and underfunded.

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

The following items were reported/commented on:

Godwin School:

- a. Installed 4 Inter-write Boards donated by the Education Foundation.

Highland School:

- a. Repaired pipe leak in basement.
- b. Electrical repairs

High School:

- a. Rewired and installed new circuits in the Media Center
- b. Rewired and installed new outlets in the Senior Lounge.
- c. Replaced coil in fan contactor on roof top HVAC unit and rewired to control heat from space.
- d. Installed outlets in broadcasting room to eliminate the need for extension cords.
- e. Various repairs to heating units.
- f. Replaced fuse in boiler room pump.
- g. Installed new outlets in various classrooms

There is a meeting scheduled for tonight.

G. Negotiations Committee - (R. Moraski, Chairperson)

Motion – Mr. Moraski, seconded – Mr. Sullivan . . .

- + **Approve the Memorandum of Agreement between the Midland Park Board of Education and the Midland Park Administrators & Supervisors Association, effective retroactive from July 1, 2011 through June 30, 2014, which is attached as an appendix. G-1**

Roll Call: All Yes

The Committee and the Administrator's were thanked for all their work in bringing forward an agreement.

H. Public Relations Committee – (R. Formicola, Chairperson)

Carole Treta has been updating website and it is developing very nicely.

I. Personnel Committee – (M. Thomas, Chairperson)

The committee met tonight and a report from their notes will be forthcoming.

J. Liaison Committee – (T. Thomas, Chairperson)

High School PTA

The PTA General meeting at the high school focused on the steps that are required to take in order to accomplish the college application process. Market Day is scheduled for January 27.

Elementary School PTA

No Report.

Booster Club

The following items were discussed:
Pack the House Nights
The Beef Steak Dinner scheduled for 1/28.

Performing Arts Parents

No Report

Special Education

No Report.

Education Foundation

Blue Jean Ball is scheduled for March 10, 2012.

Board of Recreation

The Board of Recreation is currently discussing the idea of extending summer camp hours.

Continuing Education Program

No Report.

Student Representative to the Board – (A. Dravis-Stark)

The painting that has been done at the high school looks very nice.

K. Old Business

There weren't any topics to discuss at this meeting.

L. New Business

Motion – Ms. Criscenzo, seconded – Mr. Sullivan . . .

To go into closed session before the meeting of February 7, 2012, for the purpose of personnel, negotiations and contracts..

Roll Call: All Yes

Board discussed moving the election to November. Further discussion will take place at the next Board Meeting.

Open to the Public

Mr. Schiffer invited the public to address the Board.

No one chose to speak.

Motion – Mr. Formicola, seconded – Mr. Thomas . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary