

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
December 20, 2011

The Pledge of Allegiance was recited.

The meeting was called to order by Robert Schiffer, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Brian McCourt
	Raymond Moraski	William Sullivan
	Maryalice Thomas	Timothy Thomas
	Robert Schiffer	

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Sullivan, seconded – Ms. Criscenzo . . .

Approve the minutes of the following regularly scheduled public meetings held on November 1, 2011 & November 15, 2011

Roll Call: 8 Yes (Canellas, Criscenzo, McCourt, Moraski, Dr. Thomas, Mr. Thomas, Sullivan, Schiffer)
1 Abstain (Formicola)

Motion – Mr. Sullivan, Mr. Formicola . . .

Approve the minutes of November 29, 2011:

Roll Call: 8 Yes (Criscenzo, Formicola, McCourt, Moraski, Dr. Thomas, Mr. Thomas, Sullivan, Schiffer)

1 Abstain (Mr. Canellas)

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .
Approve the Tentative 2012-2013 Budget Preparation Calendar (support material attached).

Roll Call: All Yes

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

+ EVVRS/HIB report by Dr. Cirasella

Open to the Public:

No one chose to discuss any action items on the Agenda.

Board resolutions related to hiring for the 2011-2012 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

APPENDIX

Motion – Dr. Thomas, seconded – Mr. Sullivan . . .

To approve the following block motion:

1. Approve the following additional substitute chaperones for the Midland Park Continuing Education program:

Jeff Hackett	Winter Ski program
Theresa Wecht	Hunter Mountain Ski Resort day trip

2. Approve the addition of the following substitute custodians for the 2011-2012 school year (support material attached):

Scott Polhemus
Rich Shortway
Andrew Tucci
Patrick Weaver

3. Approve the appointment of Earle Barker as a part-time custodian at the high school. He will be paid at the approved hourly rate, effective January 2, 2011 through June 30, 2012 (support material attached).

- +4. Approve the employment contracts for the following individual staff members for the 2011-2012 school year, which are attached as appendices:
 - a. School Business Administrator (upon approval of the County Superintendent of Schools) P-1
 - b. Confidential Secretary to the Superintendent P-2
 - c. Confidential Secretary to the School Business Administrator P-3
 - d. Supervisor of Buildings & Grounds (R. Blanchard) P-4
 - e. Supervisor of Buildings & Grounds (J. Carretta) P-5
 - f. Computer Technician P-6

+5. Approve a paid maternity leave for Stefanie Greenberg, elementary school teacher, effective May 7, 2012 through June 11, 2012; an unpaid child care leave, as per the New Jersey Family Leave Act, effective June 12, 2012 through November 1, 2012 (support material attached).

+6. Approve the following changes to the list of coaches at the high school for the 2011-2012 school year:

		<u>Stipend</u>
Delete:	Jack Ferriday Head Winter Track Coach	
Add:	Nicholas Holmes Head Winter Track Coach	\$4,012 (prorated)

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Dr. Thomas . . .

To approve the following block motion:

+7. Approve the following additions to the list of substitute teachers for the 2011-2012 school year:

+Colleen Deyo (currently on list of homebound instructors)

*Karen Mackie

*Samiha Mussad (school nurse)

+NJ certification

*County Substitute Certificate

+8. Approve the appointment of Alberta Dykstra as an Instructional Aide in the high school. She will be paid at the rate of \$20.00 per hour as per Schedule D of the MPEA contract, effective December 21, 2011 through June 30, 2012.

+9. Approve the Resolution for Senate Bill 2925, which is attached as an appendix. P-7

+10. Accept the resignation of Christopher Tucci as a Bus Aide, effective December 23, 2011 (support material attached).

+11. Approve the appointment of Ralph Talmadge as a part-time Bus Driver. He will be paid the approved hourly rate, effective January 2, 2012 through June 30, 2012.

Roll Call: All Yes

AS-1. Motion – Dr. Thomas, seconded – Mr. Sullivan . . .

Approve the appointment of Emily Walker as a .4 Math teacher at the high school. She will be paid a salary of \$17,000 (BA Step 1 on the MPEA salary guide), prorated effective January 2, 2012 through June 30, 2012 (support material attached).

Roll Call: All Yes

B. Finance Committee – (W. Sullivan, Chairperson)

Motion – Mr. Sullivan, seconded – Mr. Canellas:

To approve the following block motion:

3. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of November 30, 2011, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

4. Approve the following block motion:

a. Second November 2011 payroll in the amount of \$485,638.48.

b. First December 2011 payroll in the amount of \$539,185.32.

5. Approve the November 2011 direct pays in the amount of \$267,832.21.

6. Approve the following block motion:

a. November 2011 Midland Park Continuing Education claims in the amount of \$33,553.76.

b. November 2011 cafeteria claims in the amount of \$18,545.84.

c. December 2011 claims in the amount of \$651,542.68.

7. Approve the transfers between accounts, according to prescribed accounting procedures, for the month of November 2011, which are attached as an appendix. F-2

8. Approve the financial reports of the Board Secretary for the period November 1 – 30, 2011, which are attached as an appendix. F-3

9. Approve the Education Jobs Fund Grant supplemental funding in the amount of \$1,068.00. These funds will be used to pay a portion of Paula Didyk's salary, Account Code 18 120 100 101 02 18.

10. Approve the use and rental of the high school gym to English Pro Soccer, sponsored by the Midland Park Continuing Education Program for a youth Futsal League on Tuesdays, effective February 28 through April 24, 2012 from 7:00 – 10:30 p.m. (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

- +11. Approve the donation from Peter Englishman & Sons of paving at the high school for the placement of the marching band trailer, at an estimated cost of \$1,000, as per Policy 7230.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

- +12. Approve the increase in the substitute bus driver rate of pay to \$18.00 per hour, effective December 21, 2011 through June 30, 2012.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. McCourt . . .

- +13. Approve the award of a Solid Waste and Recycling Service contract to Waste Management of N.J, effective January 1, 2012-December 31, 2015, based on a bid opening held on December 8, 2011(support material attached).

Roll Call: All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson)

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To approve the following block motion:

1. Approve the proposed overnight trip for the Broadcasting students to Disney World, Orlando, FL from Nov. 7 – 12, 2012 (support material attached).
2. Approve the school Bus Emergency Evacuation Drill Report. The drills were completed on November 1, 2011 for The Windsor Learning Center, November 3, 2011 for The Children's Therapy Center, November 14, 2011 for ECLC and on November 17, 2011 for Franklin Lakes Middle School (support material attached).
- +3. Approve the recommendation of the Director of Special Services for the payment of home instruction at the rate of \$108 per diem for a high school special education student at the Daytop Village of NJ, Mendham, NJ.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

- +4. Approve the extension of the Fall Cheerleading Cooperative Agreement with the Waldwick Board of Education, with the understanding that MP cheerleaders will not cheer when Waldwick plays MP in league basketball games, at a cost not to exceed \$3300, which includes the stipend for the Advisor, competition fees and transportation.

Mr. Formicola questioned if they can cheer at our games

Mr. Schiffer answered no, they will sit out.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

- S-2 Approve all courses and related instructors, programs and trips which are included in the Spring 2012 brochure of the Midland Park Continuing Education program (support material available).

Roll Call: All Yes

- D. Policy Committee – (B. McCourt, Chairperson)

Motion – Mr. McCourt, seconded – Mr. Moraski . . .

1. Approve the second reading of the following new/revised policies:

Board Member Qualifications, Prohibited Acts and Code of Ethics	Bylaws Section 0142
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Prevention and Treatment of Sports-Related Concussions and Head Injuries	Policy & Regulations Section 2431.4
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Harassment, Intimidation, and Bullying	Policy Section 5512
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- E. Legislative Committee – (T. Thomas, Chairperson)

There is a proposal to move the April elections to November and there may not be a need to vote on the Budget if the school district is within cap.

- F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

No Report.

- G. Negotiations Committee - (R. Moraski, Chairperson)

The Administrator's Memorandum of Agreement is in committee now and it will be brought to the Board shortly.

- H. Public Relations Committee – (R. Formicola, Chairperson)

We have been working on updating website with Carol Treta. The website is looking so much better.

- I. Personnel Committee – (M. Thomas, Chairperson)

No Report.

- J. Liaison Committee – (T. Thomas, Chairperson)

High School PTA

The following items are scheduled:

1/9 - Blue Moon Café fund raiser.
Market Day Orders are due.

Elementary School PTA

No Report.

Booster Club

The following was commented on:
New mats have been ordered
Lights are in and they really make a difference.

Performing Arts Parents

The following items were commented on:
Winter concerts 12/15 Valley Hospital performances
The High School Play was performed this past weekend.

Special Education

No Report.

Education Foundation

No Report.

Board of Recreation

No Report.

Continuing Education Program

No Report.

Student Representative to the Board – (A. Dravis-Stark)

No Report.

K. Old Business

No old business to discuss at this time.

L. New Business

Motion – Dr. Thomas, seconded – Mr. Moraski . . .
To go into closed session before the meeting of January 3, 2012 for the purpose of
discussing personnel items and negotiations.

Roll Call: All Yes

Presentation of the audit for the fiscal year 2010-2011 school year by Gary Higgins, Auditor from Lerch, Vinci and Higgins.

Finance (continued)

- B1. Motion – Mr. Sullivan, seconded – Mr. Canellas . . .
Accept the Audit for the fiscal year 2010-2011 and the recommendations contained therein.

Roll Call: All Yes

- B2. Motion – Mr. Sullivan, seconded – Mr. McCourt . . .
Accept the Corrective Action Plan for the Auditor’s recommendations, as contained in the Annual Audit for the fiscal year 2010-2011, which is attached as an appendix. F-1

Roll Call: All Yes

Open to the Public

Mr. Schiffer invited the public to address the Board.

Ms. Patricia Fantulin commented that sixth grade parents are concerned about the high school. Many of the parents are discussing sending their children out of district. Many of these children are in the Enrichment Programs so it may be beneficial to start discussing enrichment in the Curriculum of 7th and 8th grade. Mrs. Fantulin commented that there is no communication between the high school and the elementary parents. If the parents pull their children out they may discover that they have made the wrong decision. It is of the utmost importance to hear from the District.

Mr. Schiffer responded that this is the first time that I am hearing about this. We will look into the Enrichment Program during the Budget process.

Mr. McCourt stated that District Assessment is posted on our website.

Mr. Moraski added that the District Goals are also on the website.

Ms. Patricia Fantulin asked if someone could possibly talk to the 6th grade parents at the Principal Forums or at the *Moving Up Ceremony*. We feel that successful students are being overlooked.

- Motion – Mr. Thomas, seconded – Mr. McCourt . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary