

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
August 23, 2011

The Pledge of Allegiance was recited.

The meeting was called to order by Robert Schiffer, at 8:00 p.m. and the following statement was read:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Richard Formicola	Raymond Moraski
	William Sullivan	Maryalice Thomas
	Timothy Thomas	
	Robert Schiffer	

Excused: Brian McCourt

OTHERS PRESENT

Staff: Marie Cirasella, Superintendent of Schools
Stacy Garvey, Business Administrator/Board Secretary

OPEN PUBLIC MEETING ACT STATEMENT

"Adequate notice of the meeting was provided as specified in the Open Meeting Act. Notices of the Meeting were sent to the HERALD-NEWS, BERGEN RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2011 elective year. A notice was also posted inside the office of the Midland Park Board of Education in a place reserved for such announcements. The Board announces that under its long-standing policy, it will not discuss in public any comments made by members of the public concerning individual staff members."

BOARD SECRETARY'S REPORT

As a result of the Trustees' vote at the July 19, 2011 Board meeting, Ms. Garvey declared that Mr. Thomas was elected to the Board.

Administration of the Oath of Office to Timothy Thomas

Approval of Minutes

Motion - Mr. Sullivan, seconded – Mr. Formicola . . .

To approve the minutes of the following regularly scheduled public meeting held on July 19, 2011.

Roll Call: All Yes

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

Dr. Cirasella reported on the HIB Legislation and how the District is conducting in-services and awareness. This Board never neglected duties in this area, has had a policy in place since 2002.

Mr. Sullivan asked if the Board Members will be trained.

Dr. Cirasella answered yes you will be and it could quite possibly be at the October conference.

Mr. Schiffer discussed the fingerprinting process and scheduling of an appointment.

Board resolutions related to hiring for the 2011-2012 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (M. Cirasella)

APPENDIX

Motion – Mr. Moraski, seconded – Mr. Formicola . . .

To approve the following block motion

1. Approve the Common Core Aligned Curriculum assignments during the summer months at a stipend of \$350, as follows:

Kindergarten	Nicole Heid Michael Winters	Elementary Language Arts Math
1 st Grade	Jean Clarke Sherri Lange	Elementary Language Arts Math
2 nd Grade	Stephanie Greenberg Barbara Makela	Elementary Language Arts Math
3 rd Grade	Eileen Brown	Math
4 th Grade	Paula Didyk Linda Carr	Math Elementary Language Arts
5 th Grade	Dianna Grasso Jennifer Stalb	Elementary Language Arts Math
6 th Grade	Lauren Apruzzese	Math
7 th Grade	Nicholas Holmes	Math
8 th Grade	Katherine Gordon	Math

2. Accept the resignation of Kate Kesheneff DelVecchio as an art teacher in the high school, effective June 30, 2011 (support material attached).

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Schiffer . . .

3. Approve the appointment of Nicholas Capuano as the High School Principal. He will be paid a salary of \$125,000 prorated, effective September 1, 2011 through June 30, 2012 (support material attached).

Roll Call: All Yes

4. This item was tabled

Motion – Mr. Sullivan, seconded – Dr. Thomas . . .

To approve the following block motion:

5. Approve an unpaid pregnancy-related leave of absence for Jamie Scura, elementary school teacher, effective September 1, 2011 through October 27, 2011; a paid maternity leave, effective October 28, 2011 through November 11, 2011; an unpaid Family Medical Leave, effective November 14, 2011 through February 3, 2012 and an unpaid child care leave, effective February 6, 2012 through June 30, 2012 (support material attached).
6. Approve the appointment of Tara Tashjian as a Guidance Counselor at the High School. She will be paid a salary of \$47,732.00 (MA Step 2 of the MPEA salary guide), effective September 1, 2011 through June 30, 2012 (support material attached).
7. Approve the appointment of Carol Maye as a Certified School Nurse in the Highland School. She will be paid a salary of \$53,532 (MA Step 7 of the MPEA salary guide), prorated, effective from September 19, 2011 through June 30, 2012 (support material attached).
8. Approve .4 of a sixth period lab assignment (two additional periods per week) for Nancy DeRitter, Science teacher at the high school. She will be paid an additional salary of \$2,816.56, effective September 1, 2011 through June 30, 2012.

9. Approve the increase in salary for the following teachers, effective September 1, 2011:

Scott Grasso - BA Step 5 (\$44,999) to MA Step 6 (\$51,531)
Lisa Guarini - MA Step 8 (\$56,690) to MA+ Step 9 (\$64,724)

10. Approve the following appointments and stipends to comply with the new Anti Bullying Legislation for the 2011-2012 school year:

		<u>Stipend</u>
Craig Rush	District Anti-Bullying Coordinator	\$500.00
Kelly Scala	Highland/Godwin Anti Bullying Specialist	\$500.00
Stacie Millman	Midland Park High School Anti Bullying Specialist	\$500.00

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

11. Approve the list of Advisors to Activities and Clubs at the high school for the 2011-2012 school year, which is attached as an appendix. P-1

12. Approve the following additions to the list of Fall Coaches for the 2011-2012 school year (support material attached):

		<u>Stipend</u>
Add: Stacie Millman	Assistant Volleyball Coach	\$3,744
Michelle Moat	Assistant Cheerleading Coach	\$2,392
Michael Pepe	Assistant Football Coach	\$4,523

13. Approve the list of substitute teachers for the 2011-2012 school year, which is attached as an appendix (support material attached). P-2

14. Approve the appointment of Lynn Johnston as Coordinator of the Before School Child Care Program, sponsored by Midland Park Continuing Education, effective September 1, 2011 through June 30, 2012 (support material attached).

15. Approve the appointment of Rachel Anders as Coordinator of the After School Child Care Program, sponsored by Midland Park Continuing Education, effective September 1, 2011 through June 30, 2012 (support material attached).

Roll Call: All Yes (A11, 12, 14, 15)

A13 (7 Yes) Canellas, Criscenzo, Formicola, Moraski, Dr. Thomas, Sullivan, Schiffer)

Motion – Dr. Thomas, seconded – Mr. Sullivan . . .

To approve the following block motion . . .

16. Approve the appointment of the following Aides for the After School Child Care Program, sponsored by Midland Park Continuing Education, effective September 1, 2011 through June 30, 2012 (support material attached):

Joel Clark

Timothy Clark
Kaitlyn Ganguzza
Christina Thompson

17. Approve the establishment of two new non-certificated positions in the elementary schools for the 2011-2012 school year (support material attached):

1-1 Instructional Aide
Building Aide

18. Approve the transfer of Denise Connelly as a .5 Instructional Aide at the Highland School and a .5 Instructional Aide at the High School to a full-time position at the High School, effective September 1, 2011 through June 30, 2012.
19. Approve the transfer of Jacqueline Cronin as a .5 Instructional Aide at the Highland School to a .5 position at the Godwin School, effective September 1, 2011 through June 30, 2012.
20. Approve the increase in position for Anne Heller from a .5 Instructional Aide to a full time Instructional Aide in the Godwin School. She will be paid a salary of \$29,706 (Category V Step 7 of the Secretarial/Clerical salary guide, effective September 1, 2011 through June 30, 2012.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Schiffer . . .

21. Rescind the July 19, 2011 Board Motion A-8 to approve the change in assignment for David DenHollander from part-time custodian in the Godwin School to full-time night custodian at the high school.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Formicola . . .

22. Approve the appointment of Cesar Palacios as a full time Custodian at the High School. He will be paid a salary of \$26,171 (Step 1 on the Custodial/Maintenance salary guide, including Night stipend), prorated effective September 12, 2011 through June 30, 2012 (support material attached).

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

23. Approve the appointment of Juan Rodriguez as a full time Custodian at Highland School. He will be paid a salary of \$26,171 (Step 1 on the Custodial/Maintenance salary guide, including Night stipend), prorated effective September 12, 2011 through June 30, 2012 (support material attached).

Roll Call: All Yes

Motion – Dr. Thomas, seconded – Mr. Sullivan . . .

24. Approve the appointment of Connor McGlade as a part-time Custodian at the Godwin School. He will be paid at the approved hourly rate, effective September 6, 2011 through June 30, 2012.

Roll Call

Motion – Dr. Thomas, seconded – Mr. Formicola . . .

To approve the following block motion . . .

25. Approve the appointment of Chris Tucci as a part-time Bus Aide. He will be paid at the approved hourly rate, effective September 6, 2011 through June 30, 2012 (support material attached).
26. Approve the increase in salary for Maureen Pouch, Substitute Caller for the district. She will be paid a salary of \$347 per month, effective September 1, 2011 through June 30, 2012.

Roll Call: All Yes

B. Finance Committee – (W. Sullivan, Chairperson)

APPENDIX

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of June 30, 2011, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

2. Approve the following block motions:
 - a. June 2011 supplemental claims in the amount of \$52,507.72.
 - b. July 2011 claims in the amount of \$115,243.89.
 - c. August 2011 claims in the amount of \$146,547.82.
3. Approve the July 2011 direct pays in the amount of \$354,538.82.
4. Approve the following block motion:
 - a. Second July 2011 payroll in the amount of \$86,785.20.
 - b. First August 2011 payroll in the amount of \$141,591.88.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

5. Approve the financial reports of the Board Secretary for the period June 1, 2011 through June 30, 2011, which are attached as an appendix. F-1
6. Approve the transfers among accounts, according to prescribed accounting procedures, for the period June 29, 30, 2011, which are attached as an appendix. F-2
7. Approve the appointment of Stacy Garvey as the Qualified Purchasing Agent for the district, effective retroactive to July 1, 2011-June 30, 2012.
8. Appoint Stacy Garvey with the Designation of Public Agency Compliance Officer (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

9. Approve the Student Accident Insurance Policy through Bollinger for the 2011-2012 school year in the amount of \$20,950.00, effective 8/1/2011-7/31/2012 (support material attached).

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

10. Approve the revised 2011-2012 Budget to include the additional State Aid in the amount of \$191,304. The additional aid will be appropriated as follows:

\$60,000 Textbooks	11-190-100-640
\$31,304 Supplies	11-190-100-610
\$10,000 Architect Fees	12-000-400-334
\$90,000 Construction Services	12-000-400-450

Any moneys not expended during the 2011-2012 school year will be used to offset taxes during the 2013-2014 school year.

Roll Call: All Yes

Motion – Mr. Sullivan, seconded – Mr. Canellas . . .

To approve the following block motion:

11. Approve the donation of metal benches by Midland Park Recreational Baseball and Mr. Richard Formicola. The benches will replace the Varsity Baseball field benches at a value of \$412, as per Policy Section 7230.
12. Approve the appointment of Eurico Antunes as a technology consultant for the district, for the 2011-2012 school year, at a rate not to exceed \$10,000.00.
13. Approve the disposal of the district’s obsolete technology equipment, as per the attached appendix. F-3

Roll Call: B11 – 7 (Yes) Canellas, Criscenzo, Moraski, Dr. Thomas, Mr. Thomas, Sullivan, Schiffer
1(Abstain) Formicola

Roll Call: B12 All Yes

C. Curriculum Committee – (S. Criscenzo, Chairperson) APPENDIX

Motion – Ms. Criscenzo,, seconded – Mr. Moraski . . .

1. Accept the 2011 List of Graduates from Midland Park High School, as listed on the attached appendix.

C-1

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To approve the following block motion:

2. Approve the “Update to Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2007” (support material attached).
3. Approve the Application for Change of Use of Educational Space for the 2011-2012 School Year (support material attached).

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

4. Approve the following staff members requesting workshop attendance (support material attached):

Name	Workshop	Location	Cost	Date
Nicholas Holmes	Statistics	Edison, NJ	\$962.40	Aug. 8-11, 2011
Kelly Scala	NJ New Bullying Law	Monroe Township, NJ	\$147.20	Aug. 25, 2011
Ron Standridge	NJSIAA Workshop on New State Athletic Rule & Regulations	Robbinsville, NJ	\$44.95	Aug. 25, 2011
Stacy Garvey	Making Legal One Priority One	West Milford, NJ	\$300	Aug. 29, 30, 2011

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas . . .

To approve the following block motion:

5. Approve the continued contract between the Midland Park Board of Education and Wilma Bogertman, as a non-public nurse at Eastern Christian Elementary School, effective September 1, 2011 through the end of Eastern Christian’s school year, subject to Chapter 226 funding provisions (support material attached).
6. Approve the continued Annual Contract for Bergen County Special Services School District

Home/Hospital Program Instruction for the 2011-2012 school year (support material attached).

Roll Call: All yes

Motion – Ms. Criscenzo, seconded – Dr. Thomas. . .

To approve the following block motion:

7. Approve the members of the District QSAC Review Committee for the 2011-2012 school year, as follows:

Marie C. Cirasella, Ed.D., Superintendent of Schools
Stacy Garvey, School Business Administrator
John Schembari, Ed.D., Director of Curriculum, Instruction, & Assessment
Maureen Donatien, President of the MPEA and physical education teacher
Michael Healy, President of the MPAA and Assistant Principal
Nicholas Capuano, Acting Principal of MPHS

8. Approve the alignment of Midland Park Public Schools K-2 and 4-5 ELA and K8 Math curriculum to the Common Core State Standards initiative.

9. Approve the Affirmative Action Committee members for the 2011-2012 school year, as follows:

John Schembari
Danielle Bache
Nicholas Capuano
Mike Healy
Michael Winters
Maureen Donatien
Anne Schaper

Roll Call: All Yes

D. Policy Committee – (B. McCourt, Chairperson)

Motion – Mr. Thomas, seconded – Mr. Moraski . . .

Approve the second reading of the following revised Policies and/or Regulations:

Title I – District-Wide Parental Involvement	Policy Section 2415.04
Emergency and Crisis Situations	Policy & Regulation Section 8420
Bomb Threats	Regulation Section 8420.2
Lockdown Procedures	Regulation Section 8420.7
Active Shooter	Regulation Section 8420.10
Harassment, Intimidation, and Bullying	Policy & Regulation Section 5512

Pupil Discipline/Code of Conduct

Policy & Regulation
Section 5600

Reporting Violence, Vandalism, Harassment,
Intimidation, Bullying, Alcohol and Other Drug Abuse

Policy & Regulation
Section 8461

Roll Call: All Yes

E. Legislative Committee – (T. Thomas, Chairperson)

No Report.

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

Mr. Schiffer apologized to Mr. Blanchard for the action of the Softball Association. The parents who confronted Mr. Blanchard for the timing of the resurfacing of the parking lot were out of line.

Mr. Canellas reported on the following:

Committee of parents will be creating a mural at the Highland and Godwin playgrounds.

There will be a committee meeting at 7:00 p.m. on 8/30/2011.

The following items were completed:

A wall, new a/c and shelving installations were completed in the new Director of Curriculum's office.

40' storage container was delivered to Santorine stadium and is in place behind the bleachers.

New office was constructed for the new Athletic Director.

A/Conditioner was installed in the high school copy room/A.D.'s office/high school server room.

New a/conditioners were installed in the new Special Services office and the old Special Services office.

Wall was constructed in the Business Administrator's office.

Wall was removed in Superintendent's office.

New a/conditioner was installed in Room 8 at Godwin.

New tile floors at the high school nurse's office, teachers work room, and teachers' lunch room.

Carpet and ceiling was replaced in M-3 at the high school and the room was also painted.

Air conditioner was installed in the H.S. Library server room and connecting offices.

Carpet was replaced in small office in back of the library.

Godwin lower half of the gymnasium painted.

Highland cafeteria repainted walls, painted basement hallway, 1st floor hallway, and new addition stairwell.

Installed new playground mulch at Highland playground.

G. Negotiations Committee - (R. Moraski, Chairperson)

Met with the Administrators – It is an on-going process.

H. Public Relations Committee – (R. Formicola, Chairperson)

No Report.

I. Personnel Committee – (M. Thomas, Chairperson)

Minutes were distributed.

Committee is working to filling last open positions.

J. Liaison Committee – (T. Thomas, Chairperson)

High School PTA

Packets will be going out.

Combined meeting is scheduled for September 21 at 7:00

Elementary School PTA

No Report.

Booster Club

Mr. Mulligan met with our new A D. They will be discussing goals, events, fundraisers, etc.

Performing Arts Parents

Band Camp

Special Education

No Report.

Education Foundation

No Report.

Board of Recreation

No Report.

Continuing Education Program

Brochures were mailed out but they are working on broadening awareness of the programs and the events with longer ads, Borough Website, elderly apartments, etc.

Student Representative to the Board – (A. Dravis-Stark)

-

K. Old Business

Mr. Moraski discussed a community impact survey- maybe some issues that the Public Relations Committee could address.

Mr. Formicola asked if there is an update for the home schooled student participating in district athletics. Dr. Cirasella replied we have not received any new info yet – but we will let you know.

L. New Business

Mr. Formicola questioned whether or not 7th & 8th grade sports are being reviewed as to bringing them back. Mr. Schiffer replied that the issue of 7th & 8th grade sports will be reviewed during budget process. Mr. Sullivan commented that it would be a good idea if our A.D. called other districts in the area and questioned if they have existing teams.

Motion – Dr. Thomas, seconded – Ms. Criscenzo . . .

To go into closed session before the meeting of September 6, 2011, for the purpose of personnel and negotiations.

Roll Call: All Yes

Open to the Public

Mr. Schiffer invited the public to address the Board.

No one chose to speak.

Motion – Mr. Formicola, seconded – Mr. Thomas . . .

To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Stacy Garvey,
School Business Administrator/
Board Secretary