



USDOE Blue Ribbon School of Excellence
NJDOE Star School

MIDLAND PARK PUBLIC SCHOOLS

Midland Park, New Jersey 07432

Godwin School
Highland School
Midland Park High School

ORDER OF BUSINESS FOR APRIL 24, 2012 REORGANIZATION MEETING

District policy states that anyone wishing to speak on an agenda item prior to its vote by the full Board will have an opportunity to do so without prior notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

"Adequate notice of the meeting was provided as specified in the Open Meeting Act. Notices of the Meeting were sent to the HERALD-NEWS, THE RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2012 elective year. A notice was also posted outside the office of the Midland Park Board of Education in a place reserved for such announcements."

ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

REORGANIZATION MOTIONS

APPENDIX

- A. Presentation of the Annual School District Election (unofficial count) held on Wednesday, April 17, 2012:

For Members of the Board of Education

<u>3 three-year terms</u>	<u>Votes</u>
Robert M. Schiffer	404
William Sullivan	405
Timothy Thomas	400

1 two-year unexpired term

Peter Triolo	367
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<u>The Vote on the Budget Tax Levy:</u>	<u>Yes</u>	<u>No</u>
\$17,497,925.00	369	157

- B. Administration of Oath of Office to Robert M. Schiffer, William Sullivan, Timothy Thomas and Peter Triolo.

Roll Call

C. Election of Officers:

1. Nomination for Board President

Nominations

Voting

2. Nomination for Board Vice President

Nominations

Voting

The Board Secretary turns the meeting over to the newly elected Board President.

D. Approve the appointment of Stacy C. Garvey as the Board Secretary.

E. Approve Continuation Under "Robert's Rules of Order, Revised."

F. Adoption of present Board policies.

G. Approve the continuation of the present Board Committees as reflected during the 2011-2012 school year.

H. Approve the District Affirmative Action Plan.

I. Approve the K-12 Curricula as outlined in the Course of Study Guides, as per the attached appendix.

RM-1

J. Approve the Nursing Services Plans and Standing Orders for the 2011-2012 school year, which are attached as an appendix.

RM-2

K. Approve the annual appointment of Rosemary Ferullo as the Structured Learning Experience teacher for the CBI program in the high school.

L. Approve the following resolution:

BE IT RESOLVED, that the Midland Park Board of Education does hereby approve an agreement with the Region 1/Mahwah Board of Education, a Coordinated Transportation Services Agency for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2012-2013 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Midland Park Board of Education agrees to abide by the Transportation Services Agreement as published by the Region 1/Mahwah Board of Education and attached to this resolution (support material attached).

M. Reaffirmation of Negotiated Agreements between the Board of Education and the:

- 1. Midland Park Education Association**
- 2. Midland Park Administrators & Supervisors Association**
- 3. Individual staff members:**
 - a. Superintendent of Schools**
 - b. School Business Administrator**
 - c. Confidential Secretary to the Superintendent**
 - d. Confidential Secretary to the School Business Administrator**
 - e. Confidential Secretary to the Director of Curriculum, Instruction & Assessment**
 - f. Supervisor of Buildings & Grounds**
 - g. Computer Technician**

N. Designate the following as Depositories for School Funds for the 2012-2013 School Year:

**Columbia Bank
State of New Jersey Cash Management**

O. Designate the following Tax Shelter Annuity Companies for the 2012-2013 School Year:

**AXA Equitable
AIG Valic
Metropolitan Life**

P. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2012-2013 School Year:

Ameriflex

Q. Designate the School Architect for the 2012-2013 School Year:

Solutions Architecture

R. Designate the School Attorney for the 2012-2013 School Year:

Fogarty & Hara

S. Designate the School Auditor for the 2012-2013 School Year:

Lerch, Vinci & Higgins, LLP

T. Designate the School Insurance Broker for the 2012-2013 School Year:

**FIRM, Inc. – Liability
Willis of New Jersey – Benefits Coordinator Consultant**

U. Designate the Indoor Air Quality consultant for the 2012-2013 School Year:

ERM, Inc.

V. Designate the newspapers for Official Notices:

**North Jersey Media Group (The Record)
The Ridgewood News (Advertised Budget)**

W. Approve the Schedule of Meetings for the 2012-2013 school year, as per the attached appendix.

RM-3

X. Approve the following appointments, effective July 1, 2012:

Affirmative Action & Title IX Officer	John Schembari
Qualified Purchasing Agent	Stacy Garvey
Substance Awareness Coordinator	Craig Rush
Integrated Pest Management Coordinator	Joseph Carretta
Custodian of Records	Stacy Garvey
ADA Officer & 504 Committee Coordinator	Barbara Gemza
Asbestos Management & PEOSA Officer	Joseph Carretta

Y. Approve the authorization to award contracts up to a bid threshold of \$36,000 and to set the quote threshold at \$5,400.

Z. Approve the following officials to sign checks and/or contracts:

**Board President
Board Secretary
High School Principal
Elementary School Principal**

AA. Approve the establishment of Petty Cash funds for the 2012-2013 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	Godwin School
Business Administrator's Office	Continuing Education
Midland Park High School	Child Study Team
Highland School	

BB. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6:23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

CC. Approve the current Emergency Operations Plan, Crisis Intervention Procedures and Emergency Management Plan.

Annual discussion of the New Jersey School Board Member Code of Ethics

DD. Adopt the New Jersey School Board Member Code of Ethics, as per the attached appendix.

RM-4

BOARD SECRETARY'S REPORT

Approval of Minutes

Approve the minutes of the following regularly scheduled public meetings:

March 6, 2012

March 20, 2012

March 27, 2012

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT

Board resolutions related to hiring for the 2011-2012 and 2012-2013 school years will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

A. Personnel - (M. Cirasella)

APPENDIX

1. Approve the following high school teachers for the NJASK preparation classes for Grades 7 & 8, sponsored by the Midland Park Continuing Education program (support material attached):

Maureen Kelley, English
Ethan Grubman, Math

2. Approve the following addition to the list of Advisors to Activities and Clubs at the high school for the 2012-2013 school year:

Kimberly Ackerson-Gaez	Color Guard Advisor	<u>Stipend</u> \$432
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3. **Approve the Employment Agreement between Edward Salvi and the Midland Park Board of Education, which is attached as an appendix.**

P-1

4. **Approve Anne Smolen, substitute teacher, as the maternity leave replacement for Stephanie Greenberg, elementary school teacher. She will be paid at the approved rate, effective May 7, 2012 through October 31, 2012.**

5. **Approve the following changes to the list of Coaches at the high school for the 2011-2012 school year (support material attached):**

Delete:	Steven Ferro	Head Varsity Soccer Coach
Add:	Sean Leonard	Volunteer Boys Tennis Coach

6. **Approve the appointment of Joseph Naples as the Head Custodian at Highland School. He will be paid a stipend of \$1,867, prorated effective May 1, 2012 through June 30, 2012.**

7. **Approve the following addition to the list of substitute workers for the 2011-2012 school year:**

Ruth Sekel Substitute Instructional Aide

B. Finance Committee – (W. Sullivan, Chairperson)

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2012, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:

- a. March 2012 cafeteria claims in the amount of \$47,558.68.
- b. March 2012 Midland Park Continuing Education claims in the amount of \$35,194.30.
- c. April 2012 claims in the amount of \$461,123.35.

3. Approve the March 2012 direct pays in the amount of \$695,831.06.

4. Approve the following block motion:

- a. Second March 2012 payroll in the amount of \$489,100.21.
- b. First April 2012 payroll in the amount of \$563,393.84.

5. Approve the transfers between accounts for the period March 1 – 31, 2012, which are attached as an appendix.

F-1

6. Approve the financial reports of the Board Secretary for the period March 1 – 31, 2012, which are attached as an appendix.

F-2

7. Approve New Jersey State Contract #A78763/16 for the purchase of a 2012 Chevrolet Tahoe.
8. **Approve the extension of the Access Agreement with Lightpath – NJ, Inc., effective May 1, 2012 through April 30, 2015.**
9. **Approve the purchase of Electric Generation Service through the Alliance for Competitive Energy Services (ACES) between the Midland Park Board of Education and Reliant Energy Northeast L.L.C. for the common area street lights and Champion Energy Services, L.L.C. for Godwin School, Highland School and Midland Park High School, effective May 2012 through May 2013, which is attached as an appendix.**
10. **Approve the Varsity Baseball and Varsity Softball teams scheduled game at Newark Bears Stadium on May 12, 2012 against Hawthorne Christian Academy, at a cost of \$990.00 (support material attached).**

F-3

11. **Approve the appropriation of Extraordinary Aid in the amount of \$120,431 and TPAF Wage Freeze Grant in the amount of \$22,222 to the following account lines:**

11-190-100-640-03-11	HS Mathematics Textbooks	\$46,500
11-190-100-610-00-35	Replacement of HS Computers	\$42,000
11-190-100-610-02-11	Completion of K-6 Math Series	\$45,000
11-190-100-610-02-05	On-line component for Journey's Reading Program, K-5	\$ 9,153

12. **Approve the recommendation for the reimbursement to the Municipal Alliance, in the sum of \$660.00 towards the Municipal Alliance Summer Program hours for Craig Rush, Student Assistance Counselor, during July and August (support material attached).**

C. Curriculum Committee – (S. Criscenzo, Chairperson)

1. Approve the proposed overnight trip for Take Action Drug and Alcohol Prevention Club Leadership and Prevention Conference at Camp Nyoda Hills, Oak Ridge, NJ from August 20 – 22, 2012 (support material attached).
2. Approve the following staff member requesting workshop attendance, as follows (support material attached):

Name	Workshop	Date	Amount	Location
Stacy Garvey	NJASBO Annual Conference	June 6-8, 2012	\$626.96	Atlantic City, NJ

3. Approve the Holiday schedule for 12-month personnel for the 2012-2013 school year, which is attached as an appendix.

C-1

4. **Approve the recommendation of the Director of Special Services for the placement of one high school student on home instruction at the High Focus Center (Outpatient program), effective retroactive from March 30, 2012 through an estimated date of completion of May 25, 2012.**
5. **Approve the submission of the application for the EE4NJ Pilot Program Co Hort-2 to the NJ Department of Education in the amount of \$61,768 (support material available).**

D. Policy Committee – (B. McCourt, Chairperson)

Approve the first reading of the following new/revised policies and regulations, which are attached as an appendix:

Residency Requirement for Person Holding School District Office, Employment or Position (new)	Policy Section 1631	<u>PB-1</u>
Pupil Discipline/Code of Conduct (revised)	Policy & Regulation Section 5600	<u>PB-2</u>
Home Schooling and Equivalent Education Outside The Schools (revised)	Policy & Regulation Section 9270	<u>PB-3</u>

E. Legislative Committee – (T. Thomas, Chairperson)

F. Buildings & Grounds Committee – (J. Canellas, Chairperson)

G. Negotiations Committee - (, Chairperson)

H. Public Relations Committee – (R. Formicola, Chairperson)

I. Personnel Committee – (M. Thomas, Chairperson)

J. Liaison Committee – (T. Thomas, Chairperson)

High School PTA

Elementary School PTA

Booster Club

Performing Arts Parents

Special Education

Education Foundation

Board of Recreation

Continuing Education Program

Student Representative to the Board – (A. Dravis-Stark)

K. Old Business

L. New Business

Motion to go into closed session before the meeting of
personnel and negotiations.

2012, for the purpose of

Open to the Public

Motion to Adjourn